

**Ledbury Town Council
Minutes of a meeting of the
Climate Change Working Party
held on 28 September 2020 via Zoom**

PRESENT: Councillors Knight and Howells, Nina Shields (Chair), Anne Crane, Alan Pike, Jeanette Forde

ALSO PRESENT: Angela Price – Town Clerk

CC.6 APOLOGIES

Apologies were received from Harriet Poole, Mike Sessarego and Amanda Lambourne

CC.7 DECLARATION OF INTEREST (Councillors Only)

None received.

CC.8 TERMS OF REFERENCE

The Working Party Members were requested to give consideration to the Terms of Reference as provided in the agenda pack and suggest amendments where appropriate.

RESOLVED:

- 1. That the following amendments in red be added to the below paragraphs in the Terms of Reference.**

4. Responsibilities and Areas of Operation

Internal to the Council (pg1)

- To work with existing Town Council Working Groups and Standing Committees, to ensure that recommendations are considered in respect of any associated climate and environmental impact and to **ensure any associated climate and environmental impacts and mitigation is considered.**
- To help build links with other organisations and Herefordshire Council in particular, to improve waste management, public transport, housing provision **and any similar projects.**
- **To help Ledbury Town Council to develop sustainability through its Corporate Plan.**

- To support the council regarding the purchasing of goods and services to ensure environmental issues are taken into account, **locally and sustainably.**

External to the Council (pg2)

- To support the community in discussion around the setting of appropriate targets **for carbon reduction policy locally and in support of national targets.**
- **To draft a statement and ask the Council to declare a climate emergency and ask the council to publicly declare their support for the bill. This to be completed before the December meeting.**

CC.9 TO APPROVE AND SIGN THE NOTES OF A MEETING OF THE CLIMATE CHANGE WORKING PARTY HELD ON 1 SEPTEMBER 2020

RESOLVED: That the notes of the meeting of the Climate Change Working Party held on 1 September 2020 be received and noted

CC.10 TO AGREE CONTENT OF CLIMATE CHANGE DECLARATION FOR RECOMMENDATION TO THE ENVIRONMENT AND LEISURE COMMITTEE

The Clerk advised that some members had not received all the information that was sent out with the first agenda including the Friends of the Earth report. It was decided that the Town Clerk will circulate relevant documents to members and subsequently, suggestions are emailed to the Town Clerk.

RESOLVED:

1. **That the Town Clerk circulate the relevant documents in order for members to agree content for the climate change declaration and that suggestions are emailed to the Town Clerk before 14th October 2020.**
2. **That the above agenda item is deferred to the next Climate Change Working Party.**

CC.11 TO CONSIDER HOW THE COUNCIL CAN IMPLEMENT THE ABOVE DECISIONS

The Clerk informed the group that this cannot be completed until the above decisions had been implemented.

RESOLVED: That the above agenda item be deferred to the next meeting of the Climate Change Working Party.

**CC.12 HEREFORDSHIRE SUSTAINABLE TRANSPORT GROUP (HSTG)
RESPONSE TO DEPARTMENT OF TRANSPORT CONSULTATION:
DECARBONISING TRANSPORT**

The Chairman, Nina Shields, advised that she was unable to open the document and therefore could not share with members. She suggested deferring the above agenda item to the next Climate Change Working Party.

RESOLVED:

- 1. That the above agenda item be deferred to the next meeting of the Climate Change Working Party.**
- 2. That members email the Town Clerk directly and request a copy of the department of transport consultation**

CC.13 LEDBURY TOWN TRAIL

Nina explained that the Ledbury Town Trail is an area which could be better managed for biodiversity. She advised that Sustainable Ledbury had requested the Town Council's help to obtain a licence to cultivate in order to maintain and manage the Trail. Unfortunately, due to the pandemic this was delayed.

There was a lengthy discussion in relation to the street furniture located through the Town Trail and members were advised that the Town Clerk will circulate photos that were kindly submitted by a member of the public who resided near the Town Trail. Whilst the Town Clerk understood that Balfour Beatty maintained the Town Trail and street furniture, she advised that on the Herefordshire website some parts are not recorded as a public right of way. Subsequently, the Council have been asking the Lengthsman and Footpaths Officer to help in these matters.

Councillor Howells advised that he had a copy of the Town Trail map that he would send to the Town Clerk to circulate to members.

Nina briefly discussed the Slow Ways project which is hoping to join all footpaths together enabling residents to walk more and reduce the need for vehicle transport. She advised that she would be meeting David Siltoe from the BBC to explore the footpaths up to Wellington Heath.

There was a discussion in relation to providing better connectivity for pedestrians and cyclists and offer cycling and walking festivals. Alan Pike advised members that the Heritage Centre sell maps which direct walkers around Ledbury and commemorate those that had given their life during World War 2.

The Town Clerk advised that she could contact Dave Tristram from Herefordshire Council in relation to funding events that the Climate Change Working Party would like to organise.

RESOLVED:

- 1. That the Town Clerk circulate the Town Trail Map and photos to members**
- 2. That the Town Clerk email the link for the NDP WP meeting being held on Wednesday**

CC.14 REDUCTION OF SINGLE PLASTIC IN LEDBURY

Nina updated members on a project that Sustainable Ledbury had started in relation to the reduction of single plastic in Ledbury. The Clerk suggested that a recommendation be sent the next Environment and Leisure Committee that Ledbury Town Council reduce the amount of internal single use plastic in the offices. She advised that she could prepare a single plastic policy.

RECOMMENDATION: That a recommendation be sent to the next Environment and Leisure Committee to reduce the amount of internal single use plastic used in Ledbury Town Council.

CC.15 WASTE REDUCTION

Nina advised that she had previously volunteered with the 'Master's Compost Scheme', however Herefordshire Council opted out due to insufficient funds. She explained that the project was renamed 'Garden Organic' and proposed inviting the supervisor from Garden Organic to the next meeting. She suggested that Ledbury Town Council could be interested in working with Garden Organic, who are partners with Worcestershire Council.

RESOLVED: That the Chairman, Nina Shields invite the supervisor from Garden Organics to the next meeting of the Climate Change Working Party.

CC.16 DATE OF NEXT MEETING

It was agreed that the next meeting of the Climate Change Working Party be held on 26 October 2020 at 6:00pm via virtual means.

Chairman Date